

PTSH Meeting Minutes

Date: September 13, 2018

Officers in Attendance:

- Michelle Breed - President*
- Cheryl Taylor - Vice President*
- Janelle Gunder - Treasurer*
- Diane Sobba - Secretary*

Handouts: (copies of most of these are available in office) Agenda, Prayer sheet and card, copy of bylaws, Annual school auction letter/form, treasurer reports (3), Volunteer sign up forms

- If you didn't get a **PTSH packet**, there are still some in the office; some forms are online on PTSH tab of Hosanna website, including auction forms, volunteer coordinator form, meeting minutes (also emailed), box top fill out sheet, etc...

Number of Attendees (total): 23 total

3 Board: Members (manage business side) in attendance: Nancy Pingel (Pres.), Fred Breed (Vice) and Josh Cheney (Secretary),
4 teachers/staff; Carol King (Principal & 3rd-4th), Alicia Grubbs (Office), Shakindra Wallitner (1st-2nd), Beth Kilcup (Pre-K)

Sign-in Sheet (REMEMBER: double parent hours for attending!!)

Also had a get-well card to sign for PE teacher (Will) who broke both elbows in a bicycling accident on Friday !

Opened in Prayer

Agenda Items:

INTRODUCTIONS - PTSH officers, HCS school board members, teachers, parents
- What is PTSH (Parents and Teachers Supporting Hosanna); help oversee activities, FUNdraisers, etc...

TREASURER REPORT: Janelle (3 handouts)

1. Recap of last year expenditures (not incl Aug.) by categories
 - Last school year (2017/18) total debits totaled \$19,536.59 & deposits totaled \$34,448.71
2. PTSH account balance as of 7/2018 is \$94,674.28 (NOTE: Increase of \$14,000 more than previous year; see more detailed report)
3. Fund a need (technology) - \$6,250 raised at the auction & so far \$3,762.90 spent - \$2,487.10 remaining to spend for technology

PRINCIPAL'S REPORT: Carol

- 56 students and counting (3 pending)
- so far all classes seem to be going well (one week in)
- teacher needs (see below)

SCHOOL BOARD UPDATE

- All posts are in for fence across playground (for safety)
- Parts for security doors arrived today; start installing Saturday
- New pc in office (2nd monitor for security footage)
- 2 new printers (office & SMB building for middle schoolers)
- Working with Microlynx for recommend way to get new Chrome books
- Construction Project update (Basketball court cover): lots of steps: church has approved; feasibility study next ; \$50,000 bid came in so far; getting plan approved by city takes time

PTSH OFFICER'S REPORT

• **Teacher Needs**

- Classroom parents needed (one per class, to help w/ parties, etc.)

• **Volunteer Needs**

- 1 of biggest needs is **Volunteer Coordinator!!** (Someone skilled at organizing people); looked into website "Volunteer Spots" but it does cost money;
- **Vacuuuming:**
 - we have to vacuum class rooms for church, incl. hallways; some teachers have schedule posted outside doors for vacuum signup (otherwise teachers have to do it) ; younger side esp. needs help! (except for Preschool because of After Care Program)
 - Vacuum sanctuary after chapel on Wednesday
 - Tuesday and Fridays vacuum rugs inside/outside 3 doorways
- **Window** washers (Tue and Fri)
- **Bathrooms** spot cleaning on Tuesdays and Fridays
- **Wednesday folders:** Each class has bin w/ graded work to place in blue folders every Wed. for kids to take home.
- **Recess monitors:** Morning 10:30-10:45, and lunch 12:20-12:40; Works great esp. for 1/2 day preschool parents; stay for recess and take child home. One staff always, need extra parents!!
- **Peninsula Hands on Art-** non profit program work w/ local artists to create art, incl. history lessons and video instructions, they provide supplies; teach parents the projects to teach kids. 4 projects during year. Anyone can do (don't need to be artists). First training sept. 25th (tue 7 to 9pm harbor Heights, next week at Minter Creek). You arrange w/ teacher for time to teach class. See PHOA website for more details.
- **Yearbook:** (Tiffany Cummins expressed interest & has photography experience)
- **Box Tops Coordinator** (see details below)
- **Auction Leader and team** (see details below)
- Other needs (see volunteer sign-up forms)
- Contact Alicia if interested in any of these; need background check

FUNdraisers:

- **Spirit Gear Drive** (fundraiser); see email from PTSH to buy tshirts, hoodies, Sweatpants, etc.. (have to have "Hosanna" T-shirt for PE). Min. number is flexible
Deadline Sept. 21 Can order later but don't get the 10% back to school then.
- **Box Tops** - turn in twice a year (130\$ check last time): Box Top drive for free dress week competition ? Save and send in: **looking for a coordinator** (easy); collection sheet in PTSH packet, or just turn box tops in to purple folder in office

New Business:

- **Prayer** - Monday Prayer Meetings (8:30-9:00am in conference room); *Everyone welcome!!* Prayer letter and prayer cards (handouts), also online soon (PTSH tab)
- **PTSH By-Laws** ~ Janelle updated/amended (can request copies from office)
 - pg 4 - take out Script Coordinator: VOTE on next mtng. (Oct. 11Th)
 - Formatting changes
 - Spelling error changes
- **Parent Mentor Program** (Cheryl) link new families w/ veteran families to help navigate; contact person for questions
- **Auction** Date Change! **March 23, 2019** (discussed auction forms, procurement, volunteer needs)
 - Used to be in May: standardized testing and teacher appreciation; busy, & too late
 - School's biggest fundraiser (\$30,00 raised last year)
 - **Leader needed (as well as many more volunteers)**
 - Handout letter and form: also printable from Hosanna website; email businesses (a lot have moved to online requests for procurement); if you reach out, please notify PTSH so we don't over request. google sheets still active separate from Greater Giving; bring your kids with you when trying to procure in person!!!!
 - Better to request donations now- before their year ends
 - Greater Giving live auction training video helpful to watch
 - Owner of a small business? Think of donating a service
 - Other ideas: baked items, photography, vacation house, birthday party
 - Ways to be involved: Decorating committee, food, dessert, setup and clean up, forms, procurement, checking out (pay)
 - Auction committee meetings TBD: Suggestions: 1) meeting an hour before PTSH meetings, or 2) monthly meetings right after school (either way, will need more frequent meetings starting in January).
 - Theme: Bavarian (yes, the Auctioneers/Emcees will be wearing Lederhosen)
 - Cheryl will followup w/ Mrs. Moore about pictures (photo booth) that were taken last year; If we do offer pictures, we won't charge a fee
- **Additional fundraiser** ideas:
 - **Wrapping paper** for Christmas suggested and approved
 - **Scholastic Book Fair** in Nov 5th-9th (during conferences) - 50% of what sold we get in cash to buy books
 - **Amazon Smile and Fred Meyer**- link card on website (Email to come out shortly- Janelle and/or Alicia?)

- **School-wide community service project ideas**
 - We will continue to sponsor child named Living through World Vision (kids donate weekly at chapel)
 - Malawi Donations Project- partner w/ TBS (Tacoma Baptist School) and The Passion Center of Malawi, Africa to collect **gently used clothes and shoes**; (Diane will take to TBS on behalf of Hosanna) Look for announcement regarding drop off dates (will have to remove donations Tuesday/Friday afternoons for church)
 - We will still do Operation Christmas Child (boxes)
 - Canned food drive?? Send other ideas to office
- **Uniform swap/exchange-** 3 bins (by size) outside off office; feel free to take /donate
- **Repair/maintenance:** suggestion to create ongoing list available in office
- **Pea gravel** - suggestion to purchase/install plastic borders around pea gravel areas to keep gravel in designated areas.
- **Running Club:** Jim Masee can help Carol; Cheryl Taylor may be able to help in Spring
 - kids can participate at public school sports but nice to have something here
 - one day a week; not competitive; conditioning; run trails, bridge, downtown; rainy days we do indoor stretching/strengthening activities; October start. Free After Care for your kids if you help!!
 - \$25 per participant covers t-shirts (can wear for PE also), incl. adult volunteer shirts
- **Trick or treat in the Harbor?** set up table, handout presents (presence in community, like parade); answer ?s ,get word out. Board has approved. No one at meeting opposed~ if anyone else opposes the idea, please contact office!
 - need permission downtown waterfront alliance: Michelle will follow up (Uptown an option too if waterfront doesn't work?)

Next Scheduled Meeting: October 11, 2018 6:30pm

(2nd Thursday of every month)